



## **Fishing Tournament Permit Requirements Lake Perris State Recreation Area**

Thank you for inquiring about the Inland Empire District's Fishing Tournament process. In partnership with the California Department of Fish & Wildlife, California State Parks (DPR) has developed the following permit filing guidelines to assist both commercial and club tournaments in meeting the separate requirements of both agencies.

### **Fishing Tournaments Related Special Event Fees and Process:**

A DPR Special Event Permit (DPR 246 & 246a), proof of club insurance indemnifying the State Of California, and an approved angling tournament permit from the California Department of Fish and Wildlife (must apply with them) is required for any fishing tournament held at Lake Perris SRA. All required fees must be paid at the time of submission of the Special Event Permit. Park entry and launch fees will be paid upon **arrival** at the gate if participants do not have an annual pass.

The DPR Special Event Permit is available at the Lake Perris State Recreation Area Sector Office or the Luiseno Campground Office. You may also inquire directly with Jessica Kruppa who is our special event coordinator. She can be reached by email at [Jessica.kruppa@parks.ca.gov](mailto:Jessica.kruppa@parks.ca.gov) and can send you all the forms electronically. The Special Event Permit along with all applicable fees, a copy of the Department of Fish and Wildlife Tournament permit, and Certificate of Insurance is considered a complete package and will be processed upon receipt. Special Event Permits will not be accepted 10 days before a scheduled tournament. Due to audit purposes only one event date will be allowed on each permit. Completed applications can be sent to Jessica via email or can be mailed to:

Lake Perris SRA  
Attn: Jessica Kruppa / Special Events  
17801 Lake Perris Dr.  
Perris, CA 92571

### **Insurance Language:**

The following language must be listed on your event insurance in the "Additionally Insured Section." This language must be verbatim.

*State of California, its officers, agents, employees, and servants are included as additional insured but only as operations under this contract or permit are concerned; The insurer will not cancel or reduce the insured's coverage without 30 days prior written notice to State.*

## Quagga Inspections:

All vessels launching at Lake Perris must either pass a free Quagga inspection or possess an intact Quagga pass seal from a previous inspection at Lake Perris SRA, Silverwood Lake SRA, Diamond Valley Reservoir, or Lake Hemet. Only clean, drained, and dry boats and equipment will be acceptable for inspection upon arrival to the park. If you are coming from a Quagga Infected body of water you must wait 7 days before bringing it here to Lake Perris. If your boat or any compartment, live well, bilge, or engine on your boat is wet, damp, or moist, you will not pass our inspection. Also make sure your vessel is free of weeds or debris. Failure to pass inspection will result in a full 7 day waiting period before that failed vessel is allowed to launch at a State Park Reservoir.

## Administrative Fee:

All administrative fees are included in the pricing for day and night tournaments.

## Late Fee:

Please ensure your application, insurance, and evidence of a DFW tournament permit are submitted 30 days in advance. All complete applications submitted less than 30 days prior to an event will be charged \$100 to expedite the permit. We will not approve any applications less than 10 days prior to an event.

## Special Event Activity Fee for Day Tournaments

(Hours allowed 6:00 AM- 5:00 PM). We will only allow one fishing tournament per day. Fees below **include** mandatory early entry so that your event does not conflict with the general park patrons and this service helps to ensure timely boat launches for your participants. Tournament participants will be allowed gate entry at 5:15 AM and Quagga inspections will immediately take place so we can get your tournament underway as quickly as possible. All tournament participants must be lined up in the far right lane at Moreno Kiosk entrance by 5:15 AM. No other gates will be opened for early access and please do not enter the park ahead of time. We will not approve tournaments on holidays or holiday weekends that fall between May and September.

### # of boats

1 to 25	\$90.00
26 to 75	\$150.00
76 to 125	\$300.00
126 to 175	\$400.00
176 to 200	\$500.00

## Special Event Activity Fee for Night Tournaments

(Hours allowed 2:00 PM -2:00 AM) Lake Perris welcomes night tournaments. We will approve only one fishing tournament per day. Each trailer will be required to have a red flag tied to the trailer near the license plate to help our staff know how many vessels are



fishing in the tournament for lake closure purposes. We will not approve tournaments on holidays or holiday weekends that fall between May and September.

**# of boats**

1 to 25	\$150.00
26 to 75	\$225.00
76 to 125	\$350.00
126 to 175	\$500.00
176 to 200	\$750.00

- **From April- October** (Park Hours 6:00 AM – 10:00 PM –Public lake closure 8:30 PM) You can fish until 11:00 PM without any additional cost. Each hour beyond 11:00 PM will be charged at \$100.00 per hour to keep staff on to accommodate closing the park. All vessels leaving after 10:00 PM will be required to exit out Moreno gate.
- **From November-March** (Park Hours 6:00 AM – 8:00 PM – Public lake closure 6:30 PM) You can fish until 8:00 PM without any additional cost. Each hour beyond 8:00 PM will be charged at \$100.00 per hour to keep staff on to accommodate closing the park. All vessels leaving after 8:00 PM will be required to exit out Moreno gate.

**Tournament Applicant / Director**

California State Parks has the ultimate authority to deny or approve any fishing tournament even if a DFW permit has been approved. Tournament Directors are required to share all relevant information to their participants in regards to the information contained in this handout. The tournament permittee is responsible for the release of all live fish caught in the tournament. All live fish must be released at various locations in the lake and not in the vicinity of any launch ramp or marina. The tournament permittee shall provide within 10 days of the tournament, a copy of the results of the tournament. Send the results to:

California Department of Fish & Wildlife,  
4175 Bird Farm Road,  
Chino Hills, CA 91709

If you have any questions, please contact the Lake Perris Sector Office at 951-940-5600.

# SPECIAL EVENT PERMIT

State of California - The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION

**INSTRUCTIONS:** To apply for a Special Event Permit, complete this form and read the Special Event Permit Terms and Conditions attached. Submit an original of the completed forms and correct insurance certificates, (all with original signatures, any supplemental documents (see No. 4 below), and a check, cash, or money order to cover the required filing fee to the District office of the park unit where the event will be held.

APPLICANT/ORGANIZATION

ADDRESS	CITY/STATE/ZIP CODE	
CONTACT PERSON	BUSINESS PHONE (     )	HOME PHONE (     )
PARK UNIT <b>Lake Perris State Recreation Area</b>	E-MAIL ADDRESS	
PARK AREA/FACILITIES TO BE USED:	DATE(S)	HOURS

1. PURPOSE OF THE EVENT: (Why are you having it, what sort of event is it?)

2. REASON FOR THE PERMIT: (List all items that will need to be covered by the permit, such as bounce houses, DJ's, PA Systems, etc.)

3. MAXIMUM NUMBER OF PEOPLE EXPECTED TO ATTEND THE EVENT AT ONE TIME AND METHOD FOR LIMITING ATTENDANCE (THE STATE MAY LIMIT THE MAXIMUM ATTENDANCE WITHIN ITS DISCRETION):

4. PLEASE ANSWER THE FOLLOWING QUESTIONS:

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Does the event involve the sale or use of alcoholic beverages?
<input type="checkbox"/>	<input type="checkbox"/>	Will additional fees be charged for participants (beyond regular facility fees)?
<input type="checkbox"/>	<input type="checkbox"/>	Will items or services be sold at the event?
<input type="checkbox"/>	<input type="checkbox"/>	Are there any other special conditions or requirements? (e.g., accessibility - see page 2)

If you answered yes to any of the above questions or if liability insurance is required (see Special Event Permit Terms and Conditions), please complete and attach a DPR 246A, Special Event Permit Supplement. If none of the above conditions apply, please complete the signature block below.

I have read and accept the Special Event Terms and Conditions attached. I understand that the District Superintendent or authorized representative may terminate without prior notice any special event activity when it is necessary for the safety and enjoyment of the public, for the protection of the resources, or for violation of any rules or regulations of the Department of Parks and Recreation or conditions of this permit. I also understand that any Special Event Permit may be cancelled without notice in the event of disaster or unforeseen emergency.

SIGNATURE

DATE

FOR DEPARTMENT COMPLETION ONLY		Department of General Services Use Only
TOTAL PERMIT FEES	COMMENTS	
REVIEWED AND RECOMMENDED BY ▶	DATE	
TITLE	BUSINESS PHONE (     )	
ADDRESS <b>17801 Lake Perris Dr.</b>	CITY/STATE/ZIP CODE <b>Perris, CA 92571</b>	
APPROVED BY ▶	DATE	
TITLE	BUSINESS PHONE (     )	
ADDRESS <b>17801 Lake Perris Dr.</b>	CITY/STATE/ZIP CODE <b>Perris, CA 92571</b>	
DIRECTOR APPROVAL (for alcoholic beverage sale of more than 4 days only) ▶	DATE	

# SPECIAL EVENT PERMIT SUPPLEMENT

State of California - The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION

*INSTRUCTIONS: Complete the information requested below then submit this form with your DPR 246, Special Event Permit.*

1. List of fees and charges to participants attending the event. (This is if you plan on charging participants to attend your event)

2. Plan and method for collecting special fees. (Are you collecting fees before your event? At the event? If at the event, how will you collect the fee? At a booth a table?)

3. Estimated gross receipts and net profits to the permittee.

4. Guaranteed minimum fees and/or percentage of the gross income to be paid to the State as rent. (determined by park superintendant)

5. Method of garbage collection and disposal. (If your event uses 4+ Group Camp or all 3 Group Picnic sites, you may be required to rent additional dumpsters)

6. List of items to be sold during the event. (If money is collected for an item, list the item. Buttons, water, whatever you charge for.)

7. Method of advertising and promoting the event. Attach sample copy of brochures, flyers, poster, etc. The State reserves the right to review and approve all promotional material to protect the interest of the Department.

8. Detailed description of the program to be presented and the displays and concession booths to be installed. (Prepare attachment if additional space is required.)

9. List of all the organizations involved whether sponsors, recipients or promotional firms. Commercial sponsors must specifically be listed.



## SPECIAL EVENT PERMIT TERMS AND CONDITIONS

Special Event Permits, when approved, shall be issued subject to the following provisions:

1. All activities and arrangements for advance preparations within the above named unit, shall be at the direction of the District Superintendent or authorized representative.
  2. Rules and regulations of the Department of Parks and Recreation unless specifically exempted or otherwise noted shall be observed by the permittee, employees, agents, or contractors.
  3. The only special activities granted permittee herein are those which are listed in writing on the permit.
  4. **No structures or sets may be constructed unless specifically provided for and described in writing, no digging or excavation is permitted, and no shrubbery or trees are to be cut, trimmed or injured. No additions, alterations, modification, or decorations may be affixed to any Department of Parks and Recreation facility without specific written approval of the District Superintendent.**
  5. Fires will not be permitted except upon the specific written approval of the District Superintendent and under specific direction.
  6. **Vehicles under the authority of the permittee will be parked in areas designated by the District Superintendent.**
  7. **Permittee will control all traffic and vehicles associated with the event as directed by the District Superintendent.**
  8. **Permittee will maintain the permitted area in a clean and sanitary condition and will restore the area to the condition in which it was received to the satisfaction of the State.**
  9. Permittee will repair or be billed at the discretion of the State any and all damage to the park unit or any State property which was a result of permittee's activities. State will be the sole judge of the extent of damage and the extent of repairs required to remedy the damage. All repairs will be performed to the satisfaction of the State.
  10. **The State may require at its discretion, the following special conditions:**
    - a) Fire control measures and additional fire fighting equipment to be furnished by permittee as required by the District Superintendent.
    - b) First-aid service to be supplied by permittee, including ambulance service, doctors or nurses.
    - c) Additional police protection and/or traffic control personnel. Policing of the event will be provided by permittee and at own expense.
    - d) Parking arrangements required for permittee's operating personnel.
    - e) Additional sanitary facilities as required by the District Superintendent. Sanitary facilities over and above those furnished by State may be provided by permittee and at own expense.
- The permittee will be charged a fee based on the number of hours and job classification of State personnel required to meet any special condition.
- All special conditions and associated fees will be listed on the permit.
11. Unless otherwise specified on the Special Event Permit, the State agrees to provide the following services, if available or appropriate.
    - a) Maintain public restrooms.
    - b) Provide fresh water.
    - c) Provide electricity.
    - d) Provide garbage cans and remove refuse.
    - e) Clean all areas prior to occupancy by permittee.

12. The interest of permittee created by this agreement may be subject to property taxation. Permittee agrees to pay any possessory interest tax or any other tax levied on such interest and to indemnify the State from any damage or loss arising, by reason of such tax or Revenue Taxation Code Section 107.6.
13. Permittee may be charged a permit fee in addition to normal park fees, based on costs incurred by the State, size and scope of the event, and prevailing fees for commercial facilities in the locality.
14. Depending on circumstances and probability of occurrence, permittee may be charged a damage deposit as determined by the District Superintendent. Costs for damage repair and any fines or penalties for noncompliance with permit conditions will be deducted from this deposit. The District Superintendent shall determine if all or only a portion of the deposit is refundable.
15. The District Superintendent may terminate without prior notice any special event activity when it is necessary for the safety and enjoyment of the public for the protection of resources, or for violation of any rules or regulations of the Department of Parks and Recreation or conditions of this permit. In addition, any Special Event Permit may be cancelled without notice in the event of disaster or unforeseen emergency.
16. It is an express condition of this permit that the State, its officers, agents and employees shall be free from any and all liabilities and claims for damages and/or suit for or by reason of any death of or injury or injuries to any person or persons or damages to property of any kind whatsoever, whether the person or property of permittee, its agents or employees, or third persons, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this permit or occasioned by any occupancy or use of said premises or any activity carried on by permittee in connection therewith; and permittee hereby covenants and agrees to indemnify and to save harmless the State, its officers, agents and employees from all liabilities charges, expenses (including counsel fees) and costs on account of or by reason of any such deaths, injury, liabilities, claims, suits, or losses however occurring or damage growing out of same.
17. **For events having greater potential hazard or liability to the State than is incurred through typical daily park activities, permittee will be required to provide the District Superintendent with a certificate of insurance with required endorsements as proof of liability insurance coverage. The policy will cover the period of the permit and will be in an amount no less than one of the following as determined by the District Superintendent:**
  - Public Liability \$300,000 each person, \$500,000 each occurrence. Property Damage Liability and Products Damage Liability \$200,000; OR
  - **Combined single limit (CSL) \$500,000 per occurrence; OR**
  - Combined single limit (CSL) \$1,000,000 per occurrence.

**Insurance policies shall be underwritten to the satisfaction of the State and shall contain the following special endorsement:**

**State of California, its officers, employees, and servants are included as additional insured but only insofar as operations under this contract or permit are concerned;**

**The insurer will not cancel or reduce the insured's coverage during the period that this permit is in effect or without 30 days prior written notice, whichever is shorter, to State.**

This cancellation provision shall not be construed in derogation of the duty of the permittee to furnish insurance during the entire term of the permit.

18. Contacts relating to the insurance policy and payment of fee and in regard to the permit generally may be made through the District Superintendent.